

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, FEBRUARY 18, 2008 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

The meeting was called to order at 7:37 P.M. by Chairperson Kathleen Schaeffer. Mrs. Schaeffer noted that a special meeting of the Authority was held on January 28, 2008 to discuss personnel matters.

MEMBERS PRESENT

Kathleen Schaeffer, Bruce Conrad, Jeff Marley, Dale Waltman, and Donald Beamesderfer were present. Solicitor Samuel Weiss, Engineer Jonathan Beers; Water/Sewer Superintendent Michael Rider; and Administrator Barbara Henry were also present.

PUBLIC INPUT

No public present at this meeting.

APPROVAL OF MINUTES

Bruce Conrad made a motion seconded by Jeff Marley to approve the minutes from the January 21, 2008 regular meeting. MOTION passed.

TREASURERS' REPORTS

Bruce Conrad made a motion seconded by Donald Beamesderfer to accept the treasurer's water and sewer reports for January 2008. MOTION passed.

BILL'S PAYABLE

A motion was made by Bruce Conrad and seconded by Jeff Marley to approve the disbursements as follows: water fund disbursements for the period of January 22, 2008 – February 18, 2008 totaling \$ 42,164.97; sewer fund disbursements for January 22, 2008 – February 18, 2008 totaling \$ 54,815.33. MOTION passed.

ADMINISTRATORS' REPORT

The administrators report was reviewed by the Authority. Bruce Conrad made a motion seconded by Dale Waltman to accept the administrators report. MOTION passed.

Barb Henry presented to the Authority the Developer's Agreement with Alden Place for Alden Phase II. The agreement was reviewed by Solicitor Weiss and Engineer Beers. A motion was made by Bruce Conrad with a second from Jeff Marley to authorize Mrs. Schaeffer to sign the Developer's Agreement for Alden Phase II. MOTION passed.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss met with Solicitor Fred Wolf and Solicitor Keith Kilgore. Mr. Wolf indicated that it was his intention on behalf of the three municipalities he represents to request that the City of Lebanon Authority reimburse the six municipalities for half of the legal fees they incurred when they intervened on behalf of the Lebanon Authority at the PUC. While the PUC decision benefited all Lebanon Authority rate payers, there is no legal obligation on behalf of the Lebanon Authority to do so.

AUTHORITY ENGINEER

Mr. Beers began by explaining the regulations about grease traps. It is the Authority's responsibility to make sure that grease is not becoming a problem within the sewage system. Inspection of the grease traps is a proactive way of offsetting any problems. The Authority agreed that the staff should begin inspection of the grease traps. The Borough will be contacted to see if the Health Officer is checking internal grease traps as part of the licensing program.

The question arose if Jon Beers, as Authority Consulting Engineer, is covered under the Authority's liability policy. Jon was asking the Authority if they would consider running his salary through payroll. As an employee he would be covered under the Authority policy. He carries no liability coverage on his own. A discussion followed with Solicitor Weiss explaining what would constitute a liability to the Authority. A motion was made by Bruce Conrad seconded by Don Beamesderfer to list the Authority Engineer as an employee. MOTION passed.

Mike Rider contacted three surveyors requesting proposals to set the property corners for the tank locations at Miners Village and Cold Springs. The proposals were as follows: Matthew & Hockley - \$1,100.00; Steckbeck Engineering - \$2,800.00; and Gannett Fleming – no proposal submitted. The exact dimensions of the lots are necessary before tree trimming and eventually fencing these properties can occur. Jon Beers made a recommendation to the Authority to accept the Matthew & Hockley proposal. A motion was made by Bruce Conrad with a second from Don Beamesderfer to award the surveying of the two tank sites to Matthew & Hockley for \$1,100. MOTION passed.

A meeting was held in North Cornwall regarding the Dairy Road Pump Station. Mr. Beers, Kathleen Schaeffer and Barbara Henry were in attendance. The meeting was held to discuss the need to replace the force main at Dairy Road. The cost will be based on estimated flows, and as of this meeting Cornwall Authority's portion would range from approximately \$131,000 to \$150,000. A follow-up meeting will occur on March 27, 2008. Engineer Beers will update the Authority after this meeting.

The following items are under review. These items were not discussed and require no action: 1) the Sheridan Bollard Subdivision; 2) Alden Place Phase II; 3) Store Lane Development; 4) Lee McMIndes subdivision; and the Houser Subdivision in North Cornwall Township.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion a motion was made by Bruce Conrad with a second by Dale Waltman to accept the water and sewer reports as submitted for the month of January. MOTION passed.

NEW BUSINESS

No new business was presented.

EXECUTIVE SESSION

The meeting was adjourned into executive session at 9:45 P.M. Executive session was called to discuss a personnel matter. No action was taken as a result of this session.

The meeting reconvened at 9:50 P.M.

ADJOURNMENT

Bruce Conrad made a motion seconded by Don Beamesderfer to adjourn the meeting at 9:53 P.M. MOTION passed.

Sincerely,

Barbara L Henry
Recording Secretary