

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, JULY 20, 2009 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

Chairperson Bruce Conrad called the meeting to order at 7:30 P.M.

MEMBERS PRESENT

Bruce Conrad, Jeff Marley, Don Bemederfer, Craig Cook and Kathleen Schaeffer were present. Solicitor Weiss, Engineer Jonathan Beers; Water/Sewer Superintendent Michael Rider and Administrator Barbara Henry were also present.

PUBLIC INPUT

Mr. Bob Hoffman, from Beers & Hoffman Ltd., reviewed the bid results with the Authority for the new authority building. Jeff Marley made a motion seconded by Craig Cook to award the general construction base bid contract with add alternate 1 to Dueck Construction for the amount of \$354,122.00. Don Bemederfer made a motion seconded by Jeff Marley to award the HVAC construction contract to Shannon A Smith, Inc in the amount of \$80,600.00. Craig Cook made a motion seconded by Don Bemederfer to award the plumbing construction contract to Bognet, Inc. in the amount of \$34,636.00. Don Bemederfer made a motion seconded by Jeff Marley to award the electrical construction contract to Stoner Electric, Inc. in the amount of \$49,700.00. All MOTIONS passed.

APPROVAL OF MINUTES

The Authority, by common consent, approved the minutes from the June 15, 2009 regular meeting with typographical changes.

TREASURERS' REPORTS

By common consent the Authority accepted the treasurer's water and sewer reports for June 2009.

ACCOUNTS PAYABLE

A motion was made by Kathleen Schaeffer and seconded by Don Bemederfer to approve the disbursements as follows: water fund disbursements for the period of June 16, 2009 – July 20, 2009 totaling \$ 32,327.22; sewer fund disbursements for the period of June 16, 2009 – July 20, 2009 totaling \$ 27,788.65. MOTION passed.

ADMINISTRATORS' REPORT

After review, the Authority accepted the administrator's report by common consent.

The Authority decided that the new office building will have an address of 44 Rexmont Road, Lebanon for mailing purposes.

Mrs. Henry reviewed for the Authority the conversation she had with Mr. Hann who is a lawyer for the PMAA regarding the new building financing.

Other items reviewed included: grant financing for the geothermal unit for the new building; the need for new meter readers; and the need for a water and sewer allocation inspection at the Blue Bird Inn.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss had nothing to present to the Authority.

AUTHORITY ENGINEER

Mr. David Drummond, owner of 99 Ironmaster Road, requested in a letter that the Authority pay to install the sewer extension on Ironmaster Road to his lot. The Authority previously approved Mr. Drummond's plan to extend the sewer to his property at his cost. It was decided by the Authority not to honor Mr. Drummond's request.

Cornwall Manor sent a letter to the Authority dated July 16, 2009 granting the Authority permission to lay the sewer lateral for the new Authority building across the 3 foot of land owned by Cornwall Manor. This area is along Rexmont Road and is not within existing easements. The letter also gives the Authority access to this lateral if necessary in the future.

Mr. Beers informed the Authority that the building site should be bore tested for load bearing capacity. The estimated cost is less then \$4,000.00. Mrs. Schaeffer made a motion which was seconded by Don Bemederfer to approve up to \$4,000.00 for test boring at the building site. MOTION passed.

Mr. Beers informed the Authority that the City of Lebanon Authority is looking at a sewer rate increase of 20% in January of 2010.

Items reviewed included: The new Authority building – a building sign, permits, and signatures that will be required and ground breaking. The parcels of land owned by the Authority were discussed.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion, the Authority accepted the water and sewer report for the month of June by common consent.

Mr. Rider explained that the roll seal valve at the Borough Garage Pump Station is in need of replacement. The valve has been repaired twice in the past few years. Don Bemederfer made a motion with a second by Craig Cook to replace the roll seal valve with a clay valve at the cost of about \$3,000.00. MOTION passed.

Other items discussed were: the tree clean-up at Cold Springs; the need for a lawn mower; the vacant lot on Rexmont Road; the tank refurbishing project at Minersvillage; the sewer manhole placement at Shirk Street; and the contract for service to the generators.

NEW BUSINESS

A preliminary budget review meeting was scheduled for August 13, 2009 at 7:30p.m. The finance committee will meet and review the budget prior to the scheduled meeting.

Barb Henry and Jon Beers requested the Authority create building committees. Mrs. Schaeffer and Mr. Conrad will review furniture layouts and colors. Mr. Cook and Mr. Bemederfer will serve on the technical committee.

ADJOURNMENT

The Authority adjourned the meeting with a motion by Kathleen Schaeffer seconded by Jeff Marley at 9:34 P.M. MOTION passed.

Sincerely,

Barbara L Henry
Recording Secretary