

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, JANUARY 21, 2008 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

The meeting was called to order at 7:34 P.M. by Vice-Chairperson Bruce Conrad.

MEMBERS PRESENT

Kathleen Schaeffer, Bruce Conrad, Jeff Marley, Dale Waltman, and Donald Beamesderfer were present. Solicitor Weiss, Engineer Jonathan Beers; Water/Sewer Superintendent Michael Rider; and Administrator Barbara Henry were also present.

PUBLIC INPUT

Bruce Conrad requested that Mr. Paul Vranesic, Cornwall Borough Council's liaison to the Authority, introduce Mr. Donald Beamesderfer. Mr. Beamesderfer was appointed to the Cornwall Water Authority on Monday, January 14, 2008 by Council.

REORGANIZATION MEETING

Bruce Conrad opened the floor for nominations for the positions of Chairperson, Vice-Chairperson, Secretary, Assistant Secretary, and Treasurer. A motion was made by Dale Waltman with a second by Jeff Marley to nominate Donald Beamesderfer to the position of Assistant Secretary. The Authority nominated to retain the positions held, the appointments being: Kathleen Schaeffer, Chairperson; Bruce Conrad, Vice-Chairperson; Jeff Marley, Secretary; Dale Waltman, Treasurer; and Donald Beamesderfer; Assistant Secretary. A motion was made to make the nominated slate the elected slate by Jeff Marley seconded by Dale Waltman. There being no further discussion, all MOTIONS passed.

A motion was made by Kathleen Schaeffer with a second from Dale Waltman to reappoint the following: Sam Wiess, Authority Solicitor; Jon Beers, Authority Engineer; and Stanilla, Siegel and Maser, as Authority Auditors; each for the term of one-year at the same compensation. MOTION passed.

APPROVAL OF MINUTES

Kathleen Schaeffer made a motion seconded by Jeff Marley to approve the minutes from the December 17, 2007 regular meeting. MOTION passed.

CORRESPONDENCE RECEIVED

A letter was received from Rick Wise, Alden Place, requesting the Authority permit the transfer of a water permit. The original permit was allocated for lot #439 a picnic area. Mr. Wise is requesting the permit be transferred to a useable building lot. After some discussion, Kathleen Schaeffer made a motion seconded by Dale Waltman to permit Alden Place to move the water permit associated with lot #439 to another lot within the development. MOTION passed.

Barb Henry explained that Mr. Ben Bernard had written a letter to the Authority requesting a sewer exemption from his bill. His property, located at 228 Rexmont Road, had a leak in the toilet resulting in a bill for 37,000 gallons of consumption. This amount is 25,000 gallons over his quarterly average. The sewage had gone through the system for treatment by the City Authority. Therefore, the Authority, by common consent, did not agree to Mr. Bernard's request.

TREASURERS' REPORTS

Jeff Marley made a motion seconded by Dale Waltman to accept the treasurer's water and sewer reports for December 2007. MOTION passed.

BILL'S PAYABLE

A motion was made by Dale Waltman and seconded by Jeff Marley to approve the disbursements as follows: water fund disbursements for the period of December 18, 2007 – January 21, 2008 totaling \$ 28,887.50; sewer fund disbursements for December 18, 2007 – January 21, 2008 totaling \$ 8,284.40. MOTION passed.

ADMINISTRATORS' REPORT

The administrators report was reviewed by the Authority. Jeff Marley made a motion seconded by Kathleen Schaeffer to accept the administrators report. MOTION passed.

Barb Henry informed the Authority that the PMAA is holding training for authority members. The training will be held in March. The cost for the training is \$75.00 per attendee. Mrs. Schaeffer and Barb will attend the training. The Authority will pay Barb Henry's registration fee.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss had contacted Mr. Fred Wolf, West Cornwall Township's solicitor, in regards to preparing an addendum to the agreement between the two municipalities. The addendum would cover the new sewer line that will run through Alden Place. Both municipalities will service customers off of this line. Sam Weiss had not received a draft of the agreement from Mr. Wolf.

The City of Lebanon Authority entered into an agreement to purchase all of the City of Lebanon's remaining capacity at the Authority's Treatment Plant. The agreement is in the process of being executed. All capacity will be owned by the City of Lebanon Authority, except for the capacity currently owned by the outside municipalities which includes Cornwall. When the City conveyed the capacity it included any future rights to capacity that the municipalities own. The Authority requested that Barb Henry and Jon Beers begin inventorying the unused sewer capacity. This is occurring to verify how much unused capacity the Authority would have to possibly sell back to the City of Lebanon Authority.

Sam Weiss informed the Authority that Al Murry who is on the North Cornwall Township Authority Board dropped off information with respect to the shared force main problem at Dairy Road. North Cornwall wants to have a joint meeting of the four municipalities, which consists of West Cornwall, North Cornwall, Cornwall and Cleona, to be held in February. North Cornwall wants to come up with an equitable allocation for the cost estimated to be about \$660,000. The Authority will be represented by Jon Beers and Barb Henry at the meeting.

AUTHORITY ENGINEER

Jon told the Authority that another review letter was sent to Pioneer Management in regards to Alden Place Phase II. Revised plans have not been re-submitted. The draft developer's agreement for Phase II has been reviewed by Solicitor Weiss and Jon.

The as-built plans for Store Lane have been resubmitted by Matthew & Hockley. The plans show the water and sewer lines and lateral locations but do not include any stationing for the sewer. Barb Henry and Mike Rider will review and comment for next month.

The Lee McMIndes Subdivision was reviewed by Jon Beers. The plan shows a 3-lot subdivision to occur. The lots would be serviced with water and sewer. A sewer extension would have to take place and would include a hook-up for the current home on the adjacent lot. Comments were sent to Mr. McMIndes' engineer. It is uncertain, at this time, if the plan will remain as submitted. No action was taken.

The Houser subdivision plan was submitted by Steckbeck Engineering. This subdivision is located along both sides of Rte. 72 in North Cornwall Township. The plan is calling for the sewer to tie into the Authority line along the Snitz Creek. An amendment to the North Cornwall agreement may be necessary to recognize the sewer flows from this development into the Cornwall/West Cornwall trunk main.

The following item is under review. This item was not discussed and requires no action: 1) the Sheridan Bollard Subdivision.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion a motion was made by Jeff Marley with a second by Dale Waltman to accept the water and sewer reports as submitted for the month of December. MOTION passed.

Mr. Rider explained to the Authority that the DEP permit had been received. This allowed the staff to put the Cold Springs tank back on line.

NEW BUSINESS

No new business was presented.

EXECUTIVE SESSION

The meeting was adjourned into executive session at 8:45 P.M. Executive session was called to discuss a personnel matter. No action was taken as a result of this session.

The meeting reconvened at 9:20 P.M.

ADJOURNMENT

Dale Waltman made a motion seconded by Don Beamesderfer to adjourn the meeting at 9:23 P.M. MOTION passed.

Sincerely,

Barbara L Henry
Recording Secretary

