

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, APRIL 19, 2010 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

Vice Chairperson Kathleen Schaeffer called the meeting to order at 7:42 P.M.

MEMBERS PRESENT

Bruce Conrad, Craig Cook, Jeff Marley, Kathleen Schaeffer, and Donald Bemederfer were present. Engineer Jonathan Beers; Water/Sewer Superintendent Michael Rider and Administrator Barbara Henry were also present. Solicitor Weiss was unable to attend.

PUBLIC INPUT

Mr. Rob Koehler, liaison from the Cornwall Borough was present.

APPROVAL OF MINUTES

The minutes from the March 15, 2010 regular meeting were approved as submitted by common consent.

CORRESPONDENCE RECEIVED

A letter was received from the Concerned Citizens of Cornwall (CCC) dated March 11, 2010. The letter is requesting the Authority consider the visibility of the tank to residents when reviewing the H & K Development plans.

The Spring Hill Acres Homeowners Association, on March 15, 2010, sent a letter to the Authority requesting the Authority locate the water tank associated with H & K in an area least visible to residents in their community.

TREASURERS' REPORTS

The Authority accepted the treasurer's water and sewer reports for March 2010 by common consent.

ACCOUNTS PAYABLE

A motion was made by Don Bemederfer and seconded by Kathleen Schaeffer to approve the disbursements as follows: water fund disbursements for the period of March 16, 2010 – April 19, 2010 totaling \$ 29,259.08; sewer fund disbursements for the period of March 16, 2010 – April 19, 2010 totaling \$ 87,052.01. MOTION passed.

ADMINISTRATORS' REPORT

The Administrator's report was accepted by common consent.

The Authority, by common consent accepted Laura Dunn's proposal for cleaning service in the amount of \$37.50. She will clean every 2 weeks.

A motion was made by Don Bemederfer seconded by Craig Cook to authorize the purchase of Share0 software licenses. The cost of the purchase is \$104.85. MOTION passed.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss did not submit a report for this month's meeting.

AUTHORITY ENGINEER

Change order #5 from Dueck Construction in the amount of \$400.00 for soffit replacement due to light fixture installation was accepted by a motion made by Jeff Marley and seconded by Don Bemederfer. MOTION

passed.

Change order #6 from Dueck Construction for the change in paving material costs over the winter was tabled in order for Jon Beers to research the trends in paving material costs from last year.

The Authority by common consent decided not to sell the lots on Granite St. or Silver Road at this time.

Jon Beers explained to the Authority in detail the documentation found regarding the status of water and sewer EDUs associated with the Blue Bird Inn. Mr. Beers has contacted the Blue Bird's solicitor with the information. Six water EDUs will need to be purchased; the other ten are grandfathered in since previous water capacity was sold by line size (which never changed during previous expansions.) Six sewer EDUs will also need to be purchased, this amount is unchanged.

Other items reviewed included PRL's warehouse expansion.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion, the Authority accepted the water and sewer report for the month of March by common consent.

A motion was made by Jeff Marley and seconded by Don Bemesderfer to accept the Ebersole Excavating proposal to pave the driveway area of the new building up to the property line in the amount of \$5,485.00. MOTION passed.

Don Bemesderfer made a motion properly seconded by Craig Cook for the purchase of a Snapper self-propelled, three in one, walk behind mower for \$299.00. MOTION passed.

Other items reviewed included: building site clean-up, building retention basin, Cold Springs paving, right-of-way clearing, ongoing projects, and lighting for the flag pole.

NEW BUSINESS

Barbara Henry told the Authority that the Certificate of Occupancy for the new building has been received. A final walkthrough is scheduled for Thursday, April 22, 2010 at 10 a.m.

Lebanon County Career and Technology Center (LCCTC) has submitted a proposal for landscaping services and costs. The LCCTC class will do the planting and lay the mulch. A motion was made by Jeff Marley and seconded by Don Bemesderfer to accept the Althouse Nursery proposal for plants with the exception of the Weeping Alaskan Cedar in the amount of \$1,815.00. MOTION passed.

Discussion of the open house is tabled until the landscaping, paving, and site area clean-up are completed.

EXECUTIVE SESSION

The Authority adjourned into executive session at 9:50 P.M. No motions were made as a result of this session.

ADJOURNMENT

The Authority adjourned the meeting by common consent at 10:25 P.M.

Sincerely,

Barbara L Henry
Recording Secretary

