

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, NOVEMBER 16, 2009 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

Chairperson Bruce Conrad called the meeting to order at 7:34 P.M.

MEMBERS PRESENT

Bruce Conrad, Craig Cook, Jeff Marley, and Kathleen Schaeffer were present. Engineer Jonathan Beers; Solicitor Weiss; Water/Sewer Superintendent Michael Rider and Administrator Barbara Henry were also present. Don Bemederfer was unable to attend.

PUBLIC INPUT

Mr. Paul Lutzkanin, from Steckbeck Engineering, updated the Authority on the status of the telemetry system installation. The system is slated to be put on-line starting Wednesday, November 18, 2009.

Mr. Tony Louwarse gave the Authority a report on the progress of the new building. The timing for paving the parking areas was reviewed. It was decided, by consensus, to tell the contractor to postpone the final coat of asphalt until spring; but the binder should be laid soon.

CORRESPONDENCE RECEIVED

A letter was received from Mr. Timothy Spangler, a water customer, who lives at 304 Iron Valley Drive. Mr. Spangler needed to repair his water booster pump in the amount of \$817.31. A detailed explanation was given by Superintendent Rider. After review, the Authority decided that the Authority is not obligated to reimburse Mr. Spangler.

The City of Lebanon Authority (CoLA) sent a letter explaining that effective with the January 1, 2010 billing cycle the sewer rates will increase by 20%.

APPROVAL OF MINUTES

A motion was made by Jeff Marley and seconded by Craig Cook to approve the minutes from the October 19, 2009 regular meeting as submitted.

TREASURERS' REPORTS

By common consent the Authority accepted the treasurer's water and sewer reports for October 2009.

ACCOUNTS PAYABLE

A motion was made by Craig Cook and seconded by Jeff Marley to approve the disbursements as follows: water fund disbursements for the period of October 20, 2009 – November 16, 2009 totaling \$ 124,739.25; sewer fund disbursements for the period of October 20, 2009 – November 16, 2009 totaling \$ 120,027.79. MOTION passed.

ADMINISTRATORS' REPORT

The Authority accepted the Administrator's report by common consent.

At the auditor's request, Barbara Henry asked the Authority to set a minimum amount to be capitalized so the amount will depreciate over time instead of expensed. A motion was made by Craig Cook and seconded by Jeff Marley to set the capitalized amount at \$5,000.00. MOTION

passed.

The color committee reviewed the memo offered by Barbara Henry showing the cost for the new office furniture. A motion was made by Craig Cook with a second from Jeff Marley to approve the following: 1) Datum Filing Systems - \$1,768.91; 2) Allsteel Inc. - \$13,243.12; and 3) Indiana Furniture - \$7,153.64. MOTION passed.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss explained that Cornwall Borough approved the acceptance of the deed offered from the Authority for the lot located on Walker Street.

AUTHORITY ENGINEER

Jon Beers reviewed the building change orders submitted by Dueck Construction: #3 for concrete removal in the amount of \$1,364.00. A motion was made by Kathleen Schaeffer and seconded by Jeff Marley to approve change order #3. MOTION passed. Change order #4 for 343 square yards of access paving in the amount of \$9,916.00 was declined by common consent.

Items reviewed included: the cost for the sale of the Authority lot on Granite St; the Sheridan-Bollard sub-division; the Cornwall Iron Furnace private fire service; fencing at the new building; and the need to inspect the Blue Bird Inn and the Miner's Club.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion, the Authority accepted the water and sewer report for the month of October by common consent.

Utility Service Corporation (USC) requested Mr. Rider write a letter of endorsement for their firm. The Authority by common consent denied the request. USC may have another Authority contact this Authority's board for recommendation.

Chairperson Conrad spoke with Mrs. Nelson regarding the fallen trees at Cold Springs. After numerous attempts to reach an agreement, the Nelsons have decided to take care of the wood without the assistance of the Authority. The trees will remain on the Authority easement. The Authority will pave the designated areas and install fencing around the buildings at Cold Springs. Mrs. Nelson was informed that it will be easier for her to remove the wood prior to the fence being installed in the spring.

EXECUTIVE SESSION

The Authority adjourned into executive session at 9:25 p.m. to review payroll options. No action was taken as a result of this session.

ADJOURNMENT

The Authority adjourned the meeting by common consent at 9:40 P.M.

Sincerely,

Barbara L Henry
Recording Secretary

