

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, JUNE 16, 2008 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

The meeting was called to order at 7:30 P.M. by Chairperson Kathleen Schaeffer.

MEMBERS PRESENT

Bruce Conrad, Jeff Marley, Kathleen Schaeffer, Dale Waltman, and Donald Beamesderfer were present. Solicitor Weiss, Engineer Jonathan Beers; Water/Sewer Superintendent Michael Rider, and Administrator Barbara Henry were also present.

PUBLIC INPUT

Scott Rights from Steckbeck Engineering presented to the Authority a Tapping Fee Study for the wastewater system. Mr. Right explained how the study was prepared in detail. The sewer tapping fee will change when the capacity (EDUs) is sold to the City of Lebanon Authority (COLA). The study shows that the Authority could charge \$3,581.10 for the collection and conveyance of sewage, plus COLA's current rate of \$1,375/EDU for a total of \$4,956.10. After some discussion, the Authority tabled the study until the sale of EDUs to COLA is complete.

Paul Vranesic, liaison from the Cornwall Borough Council, began by expressing the appreciation of Council to the Authority for providing the information regarding the water pressure issue. Mr. Vranesic stated that it is clearly a sensitive situation and he is sure that the Authority made the right decision. Borough Council has not been approached regarding this issue. If Council is approached, Council will express the fact that the Authority has the final say. Mr. Vranesic stated that in the best interest of all parties involved it may be good to schedule a meeting between the two entities to review the issue. Mr. Hurst contacted Mr. Vranesic because residents were complaining to Mr. Hurst. The information provided has given Mr. Vranesic a better understanding of what has transpired.

APPROVAL OF MINUTES

Bruce Conrad made a motion seconded by Jeff Marley to approve the minutes from the May 19, 2008 regular meeting as submitted. MOTION passed.

CORRESPONDENCE RECEIVED

A letter was received from the City of Lebanon Authority in response to this Authority's request for a water discount. The water loss of 600,000 gallons occurred from two main breaks. COLA denied the request.

A bill was received from Pa Plumbing and Heating in the amount of \$108.75. The bill was addressed to Milissa Behm who resides at 199 Race Street. She called the plumber when she discovered she had no water. Her water was inadvertently shut off by the Authority staff when they were trying to locate her neighbors curb box. A motion was made by Bruce Conrad with a second from Don Beamesderfer to pay Pa Plumbing and Heating \$108.75 the amount of the bill to his customer Milissa Behm. MOTION passed.

TREASURERS' REPORTS

Bruce Conrad made a motion seconded by Dale Waltman approving the treasurer's water and sewer reports for May 2008. MOTION passed.

BILL'S PAYABLE

A motion was made by Bruce Conrad and seconded by Jeff Marley to approve the disbursements as follows: water fund disbursements for the period of May 20, 2008 – June 16, 2008 totaling \$ 78,323.37; sewer fund disbursements for the period of May 20, 2008 – June 16, 2008 totaling \$ 97,312.31. MOTION passed.

ADMINISTRATORS' REPORT

Bruce Conrad made a motion with a second from Dale Waltman to accept the administrators report. MOTION passed.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss noted that in the packets was a proposed deed with Ms. Bollard for a lot of land she had previously purchased from the Authority for \$5,000. She is now requesting a deed be prepared. A survey of the lot will be confirmed and Mr. Weiss is awaiting Ms. Bollard's approval. Mrs. Schaeffer will need to sign this document once it is returned. A motion was made by Jeff Marley and seconded by Bruce Conrad to authorize Mrs. Schaeffer to sign the deed. MOTION passed.

Solicitor Weiss informed the Authority that COLA has released to Solicitor Wolf a check that is to be dispersed among the six municipalities reimbursing 50% of the cost they incurred paying Mr. Sniscak's legal services.

AUTHORITY ENGINEER

Mr. Beers explained to the Authority that the procedure for selling EDUs will change once the capacity is purchased by COLA. Developers will have to purchase EDUs in bulk for each phase of their developments as a condition of plan approval. Mr. Beers also explained that those developers who have approved plans should purchase any EDUs prior to the buy back. The time frame for developments to get approval will be increased to at least 2 months. The Authority requested that Barb Henry coordinate a meeting with the developers to explain the changes so as to avoid any misunderstanding.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion, a motion was made by Bruce Conrad with a second from Don Beamesderfer to accept the water and sewer report for the month of May. MOTION passed.

At last months meeting, Utility Service Corporation gave the Authority a proposal for the four water tanks maintenance and inspection program. Mr. Rider is requesting the Authority make a decision regarding the inspection portion of the proposal. To know the total cost for the maintenance program is necessary for preparing next year's budget. A motion was made by Bruce Conrad with a second by Don Beamesderfer to approve the inspections of the two tanks located in Minersvillage at the cost of \$ 2,505.00 per tank. MOTION passed.

NEW BUSINESS

Mr. Conrad explained to the Authority that he had been approached by Mr. Alan Behm. Mr. Behm believes high water pressure has potentially caused some damage to his plumbing. The Authority reviewed the information available. Mr. Conrad requested that the staff investigate the situation and talk to Ethney Louwerse (former Authority Superintendent) regarding this situation.

EXECUTIVE SESSION

The meeting was adjourned into executive session at 9:00 P.M. Executive session was called to discuss a personnel matter. No action was taken as a result of this session.

The meeting reconvened at 9:18 P.M.

ADJOURNMENT

Bruce Conrad made a motion seconded by Jeff Marley to adjourn the meeting at 9:19 P.M.
MOTION passed.

Sincerely,

Barbara L Henry
Recording Secretary