

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, OCTOBERER 19, 2009 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

Chairperson Bruce Conrad called the meeting to order at 7:32 P.M.

MEMBERS PRESENT

Bruce Conrad, Don Bemederfer, Jeff Marley and Kathleen Schaeffer were present. Engineer Jonathan Beers; Water/Sewer Superintendent Michael Rider and Administrator Barbara Henry were also present. Authority member Craig Cook and Solicitor Weiss were not able to attend.

PUBLIC INPUT

No public was present at this meeting.

CORRESPONDENCE RECEIVED

A letter was received by David Drummond informing the Authority that he has decided not to extend the sewer main onto Ironmaster Road. The Authority by common consent accepted his decision.

A letter was received by Cornwall Manor thanking this Authority for giving The Manor the opportunity to utilize the rapid response system of the Authority.

APPROVAL OF MINUTES

The Authority, by common consent, approved the minutes from the September 21, 2009 regular meeting as submitted.

TREASURERS' REPORTS

By common consent the Authority accepted the treasurer's water and sewer reports for September 2009.

ACCOUNTS PAYABLE

A motion was made by Jeff Marley and seconded by Don Bemederfer to approve the disbursements as follows: water fund disbursements for the period of September 22, 2009 – October 19, 2009 totaling \$ 36,444.58; sewer fund disbursements for the period of September 22, 2009 – October 19, 2009 totaling \$ 88,415.10. MOTION passed.

ADMINISTRATORS' REPORT

No report was submitted for this meeting.

Barb Henry presented Resolution 2009-5 which changes the facility's fee portion of the water tapping fee from \$125.00 to \$250.00. The facility fee has increased due to the addition of the radio read components. The remainder of the resolution remains the same. Don Bemederfer made a motion which was seconded by Jeff Marley to adopt Resolution 2009-5 which will go into affect immediately. MOTION passed

A motion was made by Jeff Marley and seconded by Don Bemesderfer to accept the proposal to purchase GeoDecisions Rapid Response System in the amount of \$1,450.00. MOTION passed.

The Authority made the following decisions by common consent: 1) to have Barb Henry research cleaning services for the new building; 2) the hours of operation for the new office will be Monday – Friday 7:00a.m. To 3:30 p.m.; 3) approve an Authority credit card with a \$5,000.00 credit limit; and 4) for Bruce Conrad to sign the deed to transfer the Authority lot on Walker Street to the Borough.

Other items discussed but requiring no action were: the sign for the new building; building cost; the receptionist position; Bruce Conrad's re-appointment to the Authority by Council; the Authority lot on Silver Road; Dueck Construction's change order #2; and CoLA sewer EDU cost.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss offered no report for this meeting.

AUTHORITY ENGINEER

A motion was made by Jeff Marley with a second from Don Bemesderfer to approve the as-built plans for Hilltop Estates. MOTION passed.

A motion was made by Don Bemesderfer and seconded by Jeff Marley to accept the telemetry change order in the amount of \$2,135.00. The change order reflects changes requested by the Authority engineer and staff. MOTION passed.

Items reviewed included: An update on the water telemetry system; and the Granite Street lot.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion, the Authority accepted the water and sewer report for the month of September by common consent.

Other items discussed were: the tree clean-up at Cold Springs; sewer line inspection in Minersvillage; and the transfer switch malfunction at the Borough Garage Pump Station

EXECUTIVE SESSION

The Authority adjourned into executive session at 8:55 p.m. to review payroll and insurance options.

RECONVENE

The Authority reconvened and by common consent agreed that the mandatory over-time on weekends, except for emergency situations is no longer necessary after January 1, 2010.

A motion was made by Jeff Marley and seconded by Kathleen Schaeffer to have the Administrator purchase Peachtree Select for \$249.95 with setup and training for a total expense of \$475.00. MOTION passed.

ADJOURNMENT

The Authority adjourned the meeting by common consent at 9:15 P.M.

Sincerely,

Barbara L Henry
Recording Secretary