

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, DECEMBER 21, 2009 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

Chairperson Bruce Conrad called the meeting to order at 7:33 P.M.

MEMBERS PRESENT

Bruce Conrad, Craig Cook, Jeff Marley, and Donald Bemesderfer were present. Engineer Jonathan Beers; Solicitor Weiss; Water/Sewer Superintendent Michael Rider and Administrator Barbara Henry were also present. Kathleen Schaeffer was unable to attend.

PUBLIC INPUT

Maxine Maser from Stanilla, Siegel & Maser PC addressed the Authority regarding the auditor's letters submitted from this firm as is required by auditing standards. The audit reflects no finding.

Mr. Timothy Spangler, 304 Iron Valley Drive had a water problem following the water break in August. The Authority reviewed his letter in November and decided the Authority had no obligation to reimburse Mr. Spangler for his cost. Mr. Spangler would like the Authority to revisit his request. Mike Rider will do more investigating.

APPROVAL OF MINUTES

The minutes from the November 16, 2009 regular meeting were approved as submitted by common consent.

TREASURERS= REPORTS

By common consent the Authority accepted the treasurer=s water and sewer reports for November 2009.

First quarter water and sewer financial statements were submitted to the Authority for review.

ACCOUNTS PAYABLE

A motion was made by Jeff Marley and seconded by Don Bemesderfer to approve the disbursements as follows: water fund disbursements for the period of November 17, 2009 – December 21, 2009 totaling \$ 53,403.59; sewer fund disbursements for the period of November 17, 2009 – December 21, 2009 totaling \$ 86,552.48. MOTION passed.

ADMINISTRATORS' REPORT

The Authority accepted the Administrator's report by common consent.

A motion was made by Craig Cook with a second from Don Bemesderfer that all landlords, including Cornwall Manor and Sycamore Trailer Park, are given the opportunity to have their tenants added to the rapid response system. MOTION passed.

A motion was made by Don Bemesderfer seconded by Jeff Marley to outsource the Authority payroll to Larry Rabold CPA firm beginning January 2010. MOTION passed.

A motion was made by Don Bemesderfer with a second from Jeff Marley to join the PMAA U/C for unemployment compensation. MOTION passed.

Barbara Henry deferred to the I/T Committee for the following: A motion was made by Craig Cook with a second from Jeff Marley to accept Data-Byte Networking proposal for computers, networking, and installation in the amount of \$4,155.00. MOTION passed. A motion was made by Craig Cook and a second from Don Bemesderfer to use Comcast for phone and internet service. This is a 3 year fixed rate contract. MOTION passed.

SAMUEL G. WEISS, JR. SOLICITOR

Solicitor Weiss told the Authority that a letter would be received from Gannett Fleming regarding the North Cornwall Township forced main repair. It is anticipated that cost will exceed estimated shares by \$24,000.00.

AUTHORITY ENGINEER

Jon Beers reviewed the building change orders submitted: change order #4 for the building sign was tabled and change order #1 from Stoner Electric was approved with contingencies. A motion was made by Don Bemesderfer and seconded by Craig Cook to approve the first two items as listed on change order #1 in the amount of \$1,371.00. MOTION passed.

Other items reviewed included: the flagpole and lighting for the building (tabled); the Steckbeck proposal for subdivision of the Authority lot on Granite St. (tabled); inspection results for the Blue Bird Inn and the Miner's Club; a meeting to be arranged with North Cornwall Township; and the Authority's available sewer capacity.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion, the Authority accepted the water and sewer report for the month of November by common consent.

The Authority was updated on the telemetry system.

EXECUTIVE SESSION

The Authority adjourned into executive session at 9:50 p.m. to review employee unused time.

The Authority reconvened at 10:01 p.m. and the Authority made the determination that with the new telemetry system in place no over-time is required for weekends or holidays. Only water emergencies should require over-time.

A motion was made by Craig Cook and properly seconded by Don Bemesderfer to pay-out Mike Rider for 25 unused hours and Barbara Henry for 25.75 unused hours. Barbara Henry who had an additional 25.75 unused hours will roll these hours into the coming year. MOTION passed.

ADJOURNMENT

The Authority adjourned the meeting by common consent at 10:07 P.M.

Sincerely,

Barbara L Henry
Recording Secretary

