

THE MINUTES OF THE CORNWALL BOROUGH, LEBANON COUNTY
MUNICIPAL AUTHORITY MEETING HELD
MONDAY, JUNE 21, 2010 AT 7:30 P.M.
IN THE CORNWALL BOROUGH OFFICE

Chairperson Bruce Conrad called the meeting to order at 7:38 P.M.

MEMBERS PRESENT

Bruce Conrad, Jeff Marley and Donald Bemederfer were present. Solicitor Weiss, Engineer Jonathan Beers; Water/Sewer Superintendent Michael Rider and Administrator Barbara Henry were also present. Kathleen Schaeffer and Craig Cook were unable to attend.

PUBLIC INPUT

Mr. Rob Koehler, liaison from Cornwall Borough Council was present.

CORRESPONDENCE RECEIVED

A letter was received from North Cornwall Township (NCT) dated June 8, 2010 regarding the 2010/2011 sewer inspection project. The letter contained two bid items. Item D is the I/I televising of the North Cornwall Township interceptor line and Item E is the televising of the Cornwall Authority interceptor line. A meeting is to be scheduled with North Cornwall Township and Authority members to discuss Item D and relative topics. Item E was a firm "No" to the offer of televising the Cornwall line and NCT will be sent a letter to this regard.

JON BEERS, AUTHORITY ENGINEER

The Authority agreed by common consent that in lieu of future developers supplying a maintenance bond the Authority will not take dedication of water and sewer mains for one year after completion of the testing. The start date will be determined by when the mains are put into service and this verbiage shall be added to any future main extension agreements.

The Authority agreed by common consent that future developments which will include private roads shall have the following language added to the developer's agreement: "The Authority shall be responsible to do temporary restoration to the streets, up to and including binder course. The homeowners association shall be responsible for final restoration of the street and lawn areas".

Verbiage regarding the dedication of future mains and utility easements shall be added to the developers' agreements.

Other items discussed were: backhoe training for \$100.00/hour to be added to next year's budget and a draft fee schedule for Authority plan reviews was tabled.

SAMUEL G. WEISS, JR. SOLICITOR

Mr. Weiss has reviewed the necessary paperwork for the dedication of the water/sewer systems in Alden Place and Northgate. Instead of a bond the Authority is willing to accept as a surety for the maintenance responsibility the EDUs currently owned by Cornwall Associates. The Authority will be willing to accept maintenance surety start date of August 17, 2009 when these lines were put into service. The Authority accepted both agreements by common consent.

A motion was made by Jeff Marley with a second by Don Bemederfer to approve the developer's agreement for the Bollard development with the discussed changes. MOTION passed.

MIKE RIDER - WATER/SEWER SUPERINTENDENT

After some discussion, the Authority accepted the water and sewer report for the month of May by common consent.

Other items that were discussed were: 1) are that the Authority passed the PADEP full inspection, 2) that a volunteer student would paint hydrants and agreed for her to sign a hold harmless agreement, 3) that the Highway Department will restore the trench at 250 Rexmont Road, 4) a letter will be sent to 132 Burd Coleman Road informing them that the meter pit has been damaged and the cost to repair the pit will be the homeowners to pay, 5) concerns regarding meter tampering and 6) replacement of the water service for 130 Anthracite Road was tabled until more information can be obtained.

ADMINISTRATORS' REPORT

The Administrator's report was accepted by common consent.

A motion was made by Don Bemederfer with a second from Jeff Marley to accept Ed Chestnutt's proposal to build a display cabinet out of the existing cypress wood for a total amount of \$1,295.00. MOTION passed.

Water and sewer bank accounts will be setup for the budgeted fund reserves set aside for sink-holes and vehicles.

APPROVAL OF MINUTES

The minutes from the May 17, 2010 regular meeting were approved as submitted by common consent.

TREASURERS' REPORTS

The Authority accepted the treasurer's water and sewer reports for May 2010 by common consent. The quarterly water and sewer statements of revenues and expenditures were reviewed and accepted by common consent.

ACCOUNTS PAYABLE

A motion was made by Jeff Marley and seconded by Don Bemederfer to approve the disbursements as follows: water fund disbursements for the period of May 18 2010 – June 21, 2010 totaling \$ 47,037.38; sewer fund disbursements for the period of May 18, 2010 – June 21, 2010 totaling \$ 40,475.20. MOTION passed.

The Dourte Electric invoice for \$526.18 was reviewed by Mike Rider. This invoice was above the proposed amount of \$450.00. The conduit laid by Stoner Electric was unable to be located. Mike is to contact Stoner Electric.

NEW BUSINESS

A motion was made by Don Bemederfer with a second from Jeff Marley to accept the Data Byte Networking proposal to setup the office to view the telemetry system for a total amount of \$817.83. MOTION passed.

Other items discussed are: the open house will be put on July's agenda and scheduled for October, a letter of thanks will be sent to Jeff Steckbeck for the framing of the maps, a finance committee meeting will be scheduled and the budget meeting is tentatively scheduled for Tuesday, August 3, 2010.

EXECUTIVE SESSION

The Authority adjourned into executive session at 10:20 P.M. This session was held to discuss personnel issues. No action was taken as a result of the meeting.

ADJOURNMENT

The Authority reconvened and immediately adjourned the meeting by common consent at 10:28 P.M.

Sincerely,

Barbara L Henry
Recording Secretary